

## **NEW PASSPORT IN LIEU OF A LOST PASSPORT OR DAMAGED PASSPORT**

- Dully filled application Form 'K'
- Valid Original Austrian Resident Permit/Legitimation Card
- Police Report from Austrian Police regarding the written confirmation to the effect that loss of the passport has been reported (with an English translation)
- Four (04) coloured photographs - 4.5cm x 3.5 cm without white border (should be 'direct face' and both ears must be visible )
- Birth Certificate
- Original National Identity Card, Sri Lankan driving licence (if available)
- If the applicant is a married female, original Marriage Certificate (In case of the change of the name after marriage)
- A photocopy of the lost passport (If available)
- If the applicant was born outside Sri Lanka, a copy of the citizenship certificates should necessarily be attached, when applying for the passport
- Necessary documents should be attached to confirm the applicant's profession
- If it is an application for a separate passport for a child, both his/her parents should give their consent in a letter along with the copies of their passports. (Photocopy of the data pages of children pages)
- Form D,D2
- Applicant who claim to have lost their passport should be physically present at the Embassy for an interview
- Complete address in Sri Lanka and contact details
- Self-addressed cover with stamp
- All required application forms can be obtained from Sri Lankan Embassy, Vienna

### **IMPORTANT**

Making an application for an All Countries Passport in lieu of lost or damaged passport does not necessarily mean that you would be issued with a passport. The decision whether to issue an All Countries Passport will be taken by the Controller of Immigration & Emigration in Colombo after perusing the application.

### **All documents should have :**

- Originals
- Photocopies of all originals
- Fee of 336 €

### **Notes:**

- This Embassy is not responsible for any document lost in the post.
- Submission of forged documents and making false declarations relation to citizenship is a punishable offence. Fees will not be refunded in these circumstances
- English translations will not be accepted as originals
- Incomplete applications will be returned and consular fees will not be refunded.